

## **NOTICE OF VACANCY**

**AUGUSTA, GEORGIA is presently in the process of recruiting for the position described below. Applications for the positions will be given and taken at the HUMAN RESOURCES DEPARTMENT on:**

**MONDAY -FRIDAY**

**9:00 A.M. - 4:00 P.M.**

**After the closing date, the applications will be referred to the respective department.**

<b>JOB TITLE:</b>	<b>Working Foreman</b>
<b>DEPARTMENT:</b>	<b>Utilities</b>
<b>SALARY:</b>	<b>\$19,158.00 Annually</b>
<b>BEGINNING DATE:</b>	<b>July 23, 2004</b>
<b>CLOSING DATE:</b>	<b>July 30, 2004</b>

### **MINIMUM QUALIFICATIONS:**

**High school diploma, trade school, or equivalent level of education is required. Three or more years in a similar position or sufficient experience to perform the principal duties and responsibilities of the position. Possess or have ability to obtain a valid state operator/driver's license for the type vehicle or equipment operated. Considerable knowledge of repair and maintenance techniques for pumps, wells, valves and motors and general mechanical operations. Familiarity with department policies and procedures. Mastery of using standard tools, power tools, and operating machinery. Good communication skills, both oral and written. Demonstrates ability to work independently.**

### **MAJOR DUTIES:**

**Check pumps, wells, valves and motors. Performs preventive maintenance activities. Performs on-call duty. Serves as a resource to subordinate personnel.**

**ROOM 601, MUNICIPAL BUILDING  
AUGUSTA, GA 30911  
(706) 821-2306**

**We are an equal opportunity employer.  
We do not discriminate on the basis of race, religion,  
color, sex, age, national origin, or disability.**